Dereham Neatherd High School
Norwich Road, Dereham, Norfolk. NR20 3AX
Headteacher: Jaime Mallett

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11th March 2025

Dear Parent/Carer,

**Year 8 Parents' Evening on Wednesday 26th March 2025 - Online Appointment Booking**

I would like to invite you to attend our Parents' Evening on **Wednesday 26th March.** The consultations will take place **in person** at Dereham Neatherd High School between 4pm and 7pm and appointments last for five minutes.

**We expect all pupils to attend and to wear school uniform. Please be aware that the tennis courts will be available for parking from 3.50pm onwards and parents/carers are encouraged not to arrive before this time.**

The school uses an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from **7pm on Wednesday 19th March** and will close at 23:55 PM on **Tuesday 25th March**. Should you wish to make any changes after this date please contact the school office. Once the system closes you will not be able to view your appointments; so please retain your email confirmation or print them off.

Please visit https://neatherd.parentseveningsystem.co.uk to book your appointments.

**Login with the following information:**

**Pupil's First Name, Pupil's Surname and their Date of Birth**

A couple of "FAQs":

"My/our child's details aren't working so I can't log in"

Please make sure you are using the full, legal name (as we would have on our school records), and the correct date of birth (e.g. check the form is dd-mm-yyyy not mm-dd-yyyy). They need to exactly match what we have on our system.

"Not all of the teachers are available"

There are a number of reasons for this. It could be all the available slots for some teachers are already taken, or that teacher is unable to attend. It is also possible that two or more teachers teach the same class, and it's a different teacher representing that class for parents evening than the one you were expecting.

Enrich Learning Trust is a charitable company limited by guarantee,
registered in England and Wales with company number 07725111.
The registered office is at 1 Norwich Business Park, Whiting Road, Norwich, Norfolk, NR4 6DJ.

If you do not have access to the internet, please contact the Pupil Support Team who will be happy to add appointments on your behalf.

The appointments will take place in the Canteen, the Sports Hall, DT1 and DT3, please refer to the attached list for department locations. Access to the Sports Hall is via the girls' changing rooms; if you require any assistance with access of any nature then please make the school aware.

Yours sincerely,

Miss E. Webb
Deputy Headteacher